

Centennial City Clerk

Monthly Report

December 2012

Activity

Boards and Commissions

The City Clerk staffed the ad hoc appointment committee organizational meeting for the three Finance Committees on December 4, 2012.

City Council Meetings

The City Clerk and Deputy City Clerk staffed two City Council meetings in December. Audio recordings of each meeting and approved minutes are available via the city's web site at www.centennialcolorado.com.

Senior Commission

The Senior Commission met for their monthly meeting on December 11th. They discussed and planned their presentation to City Council for the upcoming joint meeting in January.

Liquor Licensing

A Public Hearing was conducted on December 6th for a new 3.2 Beer license from Carpco LLC & 7-Eleven Inc., dba 7-Eleven #39591, 9355 E. Dry Creek Road, Centennial, Co 80112. The LLA approved this application.

Thirteen (13) renewal applications were processed by the Deputy City Clerk in December.

The City Clerk's office received the transfer of two liquor licensees from Arapahoe County acquired by the Centennial Promenade annexation of J Alexander's Restaurant and Rock Bottom Brewery.

As of December 31st, there are one-hundred twenty-six (126) liquor licensees within the City of Centennial. The following is a breakdown of the number of licenses per class:

Hotel/Restaurant	76
Tavern	4
Beer & Wine	3
Brew Pub	1
Retail Liquor Store	16

Liquor Licensed Drugstore	1
3.2 Beer	25

Passports

One-hundred eighty-two (182) passport applications were accepted and sent to the U.S. Department of State in December. Ninety-nine (99) photos were taken.

Pawnbroker Licensing

One renewal application was processed in December.

As of December 31st, there are three (3) licensed pawnbrokers within the City of Centennial. Two (2) of these licensees are Internet Pawnbrokers.

Public Records Request

The City Clerk's office processed three (3) public records requests in December. All requests were completed in a timely manner according to the Colorado Open Records Act.

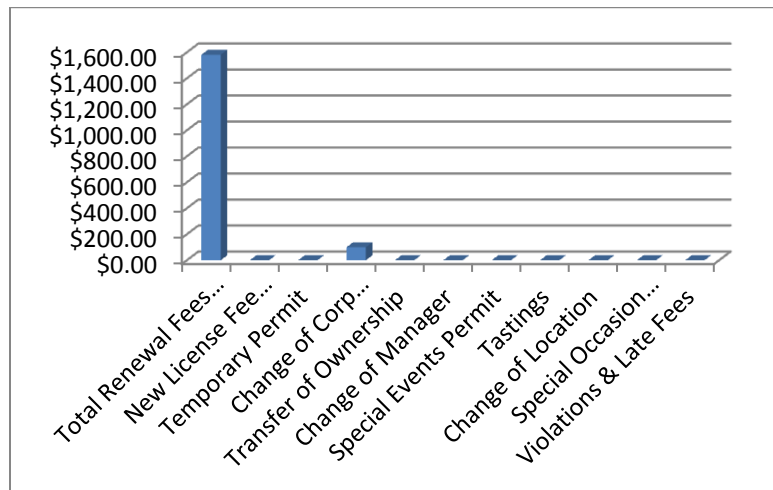
Fees

Liquor Licensing

Total Licensing Fees Collected December 2012: **\$1,681.25**

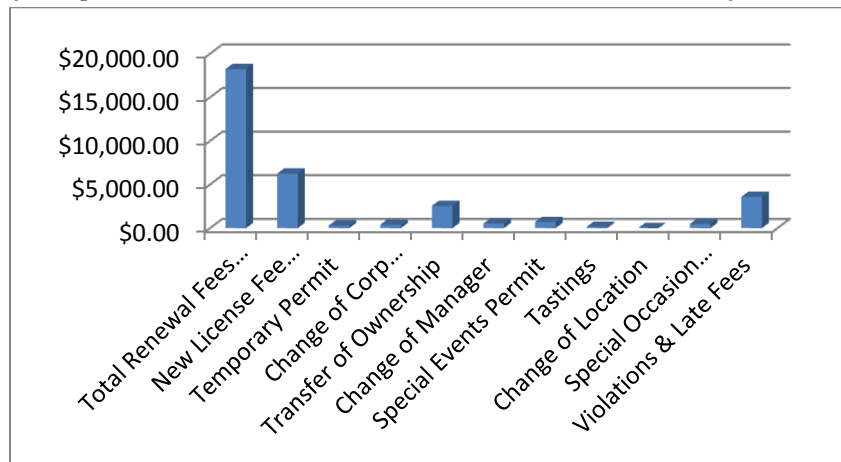
(Compared to Total Licensing Fees Collected in December 2011: \$1,725.00)

December 2012



Total Fees Collected (2012): \$33,185.54

(Compared to Total Fees Collected 2011: \$33,384.16)

**Passports**Total Passport Fees Collected December 2012: **\$5,540.00**

Execution Fees to the City of Centennial: \$4,550.00

Photo Fees Collected: \$990.00

Public Records RequestTotal Public Records Request Fees Collected December 2012: **\$35.75**Year to Date Total Fees Collected 2012: **\$1,256.50****Total Fees Collected by the City Clerk's Office Year to Date (2012): \$100,932.04**

(Compared to Total Fees Collected 2011: \$68,161.89)

LIQUOR LICENSING FEES	OPEN RECORDS REQUEST FEES	PASSPORT FEES	PAWNBROKER FEES
\$33,185.54	\$1,256.50	\$58,775.00	\$7,715.00

